Remote Education Policy

Aims of the policy
- Minimise the disruption of pupils' educations and the delivery of the curriculum.
- Ensure provision is in place so that pupils have access to high quality learning resources.
- Protect pupils from the risks associated with using devices connected to the internet.
- Ensure all staff, parents and pupil data remains secure and is not lost or misused.
- Ensure robust safeguarding measures continue to be in effect during the period of remote learning.
- Ensure all pupils have the provision they need to complete their work to the best of their ability and to remain happy, healthy and supported during periods of remote learning.

Flexibility of Learning

We realise that the circumstances that cause our school to close will affect families in a number or ways. In our planning and expectations, we are aware of the need for flexibility from school and parents.

- Parents may be trying to work from home so access to technology as a family may be limited.
- Parents may have two or more children trying to access technology and need to prioritise the needs of young people studying towards GCSE/A Level accreditation.
- Systems may not always function as they should. An understanding of, and a willingness to adapt to, these difficulties on all sides is essential for success.

We will endeavor to support pupils, parents and staff throughout periods of closure in the best way that will enable pupils to continue their learning and reduce negative impact of home schooling.

Management of Expectations

We believe that it is in the best interests of our children that we continue to provide structured support so that children do not miss out on teaching and learning opportunities. During a closure the children will continue to engage home learning activities and tasks based on current planning and the class topic for that term.

Teaching staff will
- Share teaching and activities with their class through Microsoft Teams. Where appropriate, this will include direct teaching via teams or a website such as Oak Academy or BBC Bitesize.
- Continue teaching in line with current, extensive planning that is already in place throughout the school.
- Recognise that learning remotely will be more difficult so tasks will be sit in smaller steps to allow for this.
- Keep in contact with children through Microsoft Teams and phone calls if needed.
- Reply to messages, set work and give feedback on activities during the normal teaching hours of 8.50am until 3pm.

- Allow flexibility in the completion of activities, understanding that circumstances leading to our closure will affect families in a number of ways.
- Take regular breaks away from the computer or IPad to engage in other professional duties as much as circumstances will allow.

Children will

- Be assured that wellbeing is at the forefront of our thoughts and need for children to take regular breaks, get fresh air, exercise and maintain a reasonable balance between online engagement and offline activities.
- Only send messages and queries that are in relation to the tasks set by the teacher or in response to questions the teacher may have asked directly.
- Only access the materials shared by the teacher and ask parental permission to use technology for anything beyond that.
- Be on Teams for daily class registration.
- Complete the work during the allocated time if possible although the school recognizes that there may be reasons why work can't be completed until later.
- Complete work to the standard that they would do in the classroom.
- Let a member of staff know if they need help with anything.
- Upload completed work to Teams or via Teacher email.
- Read daily, either independently or with an adult.

Parents will

- Support their child's learning to the best of their ability and ensure that their child engages in learning for all lessons provided.
- Refrain from screenshotting or copying information, messages or posts to share on social media.
- Check their child's completed work each day and encourage the progress that is being made.

Remote Learning Access

School will be in regular contact with parents and children throughout the period of isolation/lockdown to keep in touch, establish any difficulties with accessing work and provide assistance and support when necessary.

Using Video Communication

All staff and pupils using video communication must

- Wear suitable clothing – this includes others in the household.
- Be situated in a suitable 'public' living area within the homes with an appropriate background.
- Use appropriate language – this includes others in the household.
- Maintain the standard of behaviour expected in school.
- Use the necessary equipment and computer programs as intended.
- Not record, store or distribute video material without permission.
- Ensure they have a stable connection to avoid disruption to lessons.
- Always remain aware that they are visible.

Reviewed January 2022